

Fairfax Hunt Club General Information

www.fairfaxhuntclub.com

(703) 707-8559



Escape From the Ordinary for Your Next Event!

The Fairfax Hunt Club offers a unique setting for receptions, meetings, parties, team building, picnics and more. Two large stone fireplaces, gleaming hardwood floors, and captivating prints and paintings enhance the rustic log cabin. An expansive lawn overlooking a beautiful wooded area provides a perfect setting for an indoor/outdoor event. It is conveniently located off Route 7 near Lake Fairfax.

CAPACITY Seated Buffet – 100; Reception – 150; Indoors/Outdoors - 250
Larger groups may be accommodated by the addition of tents.

HOURS – Event prices are for 4 hours. This includes set-up and clean-up times. Overtime is charged for additional time in the amount of \$400/hr. Events must conclude by 11:00 PM.

PLANNING – Our professional planners will make planning your event fun and easy and will gladly assist or make referrals for services that will enhance your event.

EQUIPMENT PROVIDED – Tables for Buffet and Bar, 5' Round tables for seating plus chairs for 100. Coat closets are available. Clear plastic plates, utensils and napkins are included in the cost of the food. Additional equipment may be rented. See Attached listed for estimated rental costs. (China, silverware and glassware are included for Dinners only).

DEPOSITS – Payment for the rental of the facility plus an additional \$10.00 per person deposit based on an estimated number will be required within 2 weeks of booking the facility.

CONFIRMATIONS - A confirmation letter will be sent to you requesting the exact amount to be paid to J.R.'s. Your event space will be placed on a tentative hold from the time of initial contact until we receive a signed copy of the Confirmation letter and your deposit. Once received, J.R.'s will contact you to begin planning your event.

CANCELLATION – Events cancelled within 90 days of the event will forfeit the entire deposit. Events cancelled within 30 days of event are subject to an additional fee of \$5.00 per person. If event is cancelled within 2 weeks of event, a 50% of projected final payment is due. Any cancellations within 10 days of the event require full payment.

FINAL COUNT – 10 days prior to your event, you will be contacted regarding your final guest count. We will make every effort to accommodate any additions after that time but cannot guarantee that we will be able to do so.

MENUS – We offer a wide range of creations to accommodate a variety of types of events. Lunch, dinner and heavy hors d'oeuvres buffets are available as well as grilled BBQ menus. We also offer a Corporate Executive Meeting Package.

GRATUITY– A taxable 20% gratuity will be added to all final invoices.

***Due to unforeseen changes in market conditions at the time of your event;
prices are subject to change without notice. ** 10-08*